



28th July 2024

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 5th August 2024 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Lena Batten'.

Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: northhillparishcouncil@btinternet.com

AGENDA

1. TO RECEIVE APOLOGIES:
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS:
3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY:
4. TO RECEIVE AND APPROVE THE MINUTES OF THE 1st July 2024 FULL COUNCIL MEETING:
5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA:
6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING:
 - 6.1 To note for information: PA23/00832 APPROVED - Tuckers Garage Coads Green Launceston Cornwall PL15 7LY - Proposal Reserved Matters application for appearance, landscaping, layout and scale following outline consent PA20/04468 dated 19.10.21.
 - 6.2 To note for information: PA24/04200 – Lynhays, Mill Lane, Bathpool, PL15 7NW – comments were submitted following a site visit of the 9th July 2024.
 - 6.3 To note for information: PA24/04724 – Meadowside, Illand Road, Congdon's Shop, Launceston , PL15 7LS – comments submitted following a discussion held on the 9th July 2024.
7. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED:

Mrs Lena Batten
Parish Clerk North Hill Parish Council
9 Highbury, Rilla Mill, Callington, Cornwall PL17 7PH

www.northhillparish.co.uk
northhillparishcouncil@btinternet.com
Tel: 07399189548

- 7.1 To consider / resolve next steps and quote for works following clerk discussion with Parnalls Solicitors confirming car park land is not registered with Land Registry. Also Rural EV Charging have found a charge point operator who would like to make an offer.
- 7.2 To consider for discussion email received from Housing regarding decarbonisation.
- 7.3 To agree the updated Health and Safety policy for North Hill Parish Council.
- 7.4 To consider the quotes received for the purchase of one salt bin at Newtown, Illand.
- 7.5 To consider the quote received for the purchase of one dog poo bin.
- 7.6 To note for information the clerk has reported the persistent inconsiderate parking at the junction outside the village to the police but received no response.
- 7.7 To consider / resolve next steps regarding the tunnel in play area. Handyman has stated that Harris fencing is required and area will need to be closed for a lengthy period.
- 7.8 To consider / resolve how to maintain signage on the footpaths as Countryside services will not provide the signs to a paid individual only to a volunteer.
- 7.9 To accept the details from St Torney's Church re-opening celebration on October 19th and a meeting at the Old School House on Thursday August 1st at 14:30 to chat about plans for the re-opening sent via email.
8. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY:
 - 8.1 To provide an update following the last Cemetery Committee Meeting held on the 9th July.
 - 8.2 To consider / agree the number of cremated plots to be allocated.
 - 8.3 To consider / agree whether a rubbish bin is to be placed in the cemetery.
 - 8.4 To consider / agree whether pictures of the deceased are to be allowed on the memorials.
 - 8.5 To consider / agree whether to use one specific grave digger.
 - 8.6 To note the clerk has confirmed contact details for the Diocese to consecrate part of the land.
 - 8.7 To note for information the clerk has completed training on Exclusive Rights of Burial.
 - 8.8 To confirm signage for the car park has been picked up and paid for in full with outstanding balance of £97.77 paid on the 19th July 2024.
9. APPROVAL OF THE LIST OF PAYMENTS / RECEIPTS FOR JULY 2024 & TO RECEIVE JULY 2024 BANK STATEMENT:
 - 9.1 AUTHORISATION OF EXPENSES INCLUDING SALARY:
 - i) £18.00 (PAYE G. Pollard payroll July, dd)
 - ii) £713.96 (Salary inclusive of tax, Lena Batten, July)
 - iii) £43.64 (room rent)
 - iv) £8.00 (bank charges, 19th July)
 - v) £2.10 (postage to Electoral office, Truro)
 - vi) £1436.00 (handyman, cut of play area, churchyard, Congdon's Shop)
 - vii) £25.94 (ink)
 - viii) £900.00 (K J Frain, repair of War Memorial railings)
 - 9.2 RECEIPTS:
 - i) £319.45 (refund received from C.C. for over charge of dog poo emptying on bins 4th July 2024), ii)
 - ii) £255.87 (VAT reimbursement 15th July 2024).
 - 9.3 To receive bank statement:
Bank Statement as of 28th July 2024 £18,679.10.
10. TO REVIEW MONTHLY BUDGET RECONCILIATIONS:
 - 10.1 Budget Sheet Attached.
11. TO REVIEW MONTHLY RAG: (Red, Amber, Green)
 - 11.1 RAG Sheet attached.

12. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS:
13. ITEMS FOR INCLUSION AT THE NEXT MEETING:
14. DATE & TIME OF NEXT MEETING:
15. CLOSE OF BUSINESS: